

# TRUSTMOORE

Would you like to have a challenging international career where your skills are of great contribution to clients?  
Would you like to work at one of the finest financial services companies based in Luxembourg?  
Would you like to work in a professional, hands-on, independent and informal environment?

Then you are **FUND ACCOUNTING MANAGER** we are looking for!

The Trustmoore Group of companies is a vibrant, rapidly expanding, international, innovative service provider that delivers high value-added services and tailored solutions to a wide range of financial institutions, investment managers, corporations and individuals. On daily basis, with a team of more than 180 of the best people in the business, services are delivered with dedication and personal attention. You will be working in a dynamic and continuously changing international environment. We are proud of our informal culture, which encourages a healthy balance between hard work and good fun.

The Fund Accounting Manager (FAM) will work closely together with legal and accounting colleagues to continuously exceed our clients' expectations. The FAM will report to the business line director and be responsible for a wide range of administrative and financial tasks for a growing portfolio of Private Equity, Real Estate and Hedge Funds as well as SPV's. The FAM is expected to continuously develop both personally as well as professionally and deliver added value to the financial discipline within Trustmoore and contribute to the further growth of our office.

Trustmoore offers:

- Great salary conditions
- 26 vacation days
- Pension Plan
- Work week of 40 hours + good work life balance
- Stable and successful company
- Global footprint
- (International) Career opportunities
- Trustmoore Academy
- BBQ's, sport events and social activities

The key responsibilities will include:

- Onboarding of new clients, mainly Private Equity and Private Debt funds;
- Being the first point of contact for our client for all accounting related deliverables;
- Set-up and maintenance of fund accounting records;
- Preparation of quarterly NAV reports, the annual Financial Statement as well as client-specific reports;
- Analyzing of the financial data in order to create financials reports, budgets and statements;
- Management of bank accounts and execution of client payments;
- Maintaining an organized work planning to ensure timely and accurate filing of administrative records;
- Maintaining close contact with auditors, banks, custodians, brokers and other external parties;
- Performing other finance and administrative tasks appropriate to the role and business requirements.

The ideal candidate will have:

- Bachelor or master's degree in business administration, accounting or an equivalent;
- Relevant work experience of a minimum of 4 years;
- Entrepreneurial business focus, problem-solving attitude;
- Fluency in English (both orally and in writing);
- Will be self-motivated and able to work independently and as a part of a team.

Interested in this position or would you like to discuss other roles that we are currently recruiting for? Please forward your resume to [Vincent.vanpampus@trustmoore.lu](mailto:Vincent.vanpampus@trustmoore.lu) or contact us on +352 20 600 100.

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.