

TRUSTMOORE

Do you want to have a challenging international career where your skills are of great contribution to clients? Do you like to work at one of the finest financial services companies based on the beautiful island of Curaçao? Do you like to work in a professional, hands-on, independent and informal environment?

Then you are the **SENIOR (LEGAL) ACCOUNT MANAGER** we are looking for!

The Trustmoore Group of companies is a vibrant, rapidly expanding, international, innovative corporate service provider that delivers high value-added services and tailored solutions to a wide range of financial institutions, investment managers, corporations and individuals. On daily basis, with a team of more than 45 of the best people in the business, services are delivered with dedication and personal attention. You will be working in a dynamic and continuously changing international environment. We are proud of our informal culture, which encourages a healthy balance between hard work and good fun.

The Senior (Legal) Account Manager combines a client-facing position with an internal role. The Senior (Legal) Account Manager is responsible for all matters of his/her portfolio of client entities. The Senior (Legal) Account Manager will work closely together with the Managing Directors and other Account Managers. Reporting directly to Senior Management, the Senior (Legal) Account Manager will be responsible for managing all activities concerning a diverse client portfolio and oversee a wide range of administrative and legal responsibilities of the portfolios of client companies.

Trustmoore offers:

- Great salary conditions
- 24 vacation days
- 8% holiday allowance
- Work week of minimum 32 hours + good work life balance
- Stable and successful company
- International team (10 offices worldwide)
- Career opportunities
- Internal education academy
- BBQ's, social activities, sport events and annual most popular pagara party

The key responsibilities will include:

Legal coordination and advise

- Maintain an organized planning of work and make sure that the portfolio of client entities is in good standing;
- Draft and review correspondence and legal documentation (such as board- and shareholder's resolutions, loan agreements and other various contracts);
- Coordinate the incorporation, maintenance, and/or dissolution of companies;
- Client debtor's management.

Business Development

- Maintain close contact and build a strong relationship with auditors, tax advisors, lawyers, notaries and other external parties;
- Attend and participate at client meetings, either on or off site;
- Keep track of new legal and fiscal developments and anticipate changes in legislation and translate this into business opportunities;
- Work closely with the team of Financial Account Managers to meet client expectations.

The ideal candidate will have:

- University Degree (preferably in Law);
- 5 years of experience in the fiduciary/corporate services;
- Excellent communication skills in Dutch and English, both orally and in writing;
- Extensive knowledge of relevant local and international regulations;
- Strong analytical skills;
- Self-motivated;
- Ability to work on multiple issues, change priorities and organize workload;
- Quality focused and business-minded with ability to deliver excellent service to our clients.

Interested in this position or would you like to discuss other roles that we are currently recruiting for? Please forward your resume to chantal.vanderleeuw@trustmoore.com or contact us on +5999 7471401.

By sending in your personal details for this job application, you give your consent that those details will be saved in our database for application purposes. After the termination of your application procedure, we will delete your details from our database. Obviously, we will treat your details with care, with confidentiality and we will not share those with third parties.